

Commissioners of St. Mary's County Meeting Minutes (Tuesday, February 24, 2015)

Generated by Sharon Ferris on Wednesday, February 25, 2015

Members present

Commissioner Michael L Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
County Administrator, Dr. Rebecca Bridgett
Sharon Ferris, Recorder

1. WELCOME

Commissioner Jarboe, Vice President, called the meeting to order at 9:05 in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of February 10, 2015, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Hewitt, Jarboe, Morgan, O'Connor
Commissioner Guy not present at vote.

2. COUNTY ADMINISTRATOR

A. DRAFT Agendas for March 10 and 17, 2015

B. BOARD OF EDUCATION - McKinney-Vento Homeless Education Grant

1. I move the Commissioners of St. Mary's County approve the grant award of the KcKinney-Vento Homeless Education Grant in the amount of \$60,170.45 for FY2015, and increase the FY2015 Restricted Fund Revenue and Expenses in the amount of \$60,170.45 as approved by the board of Education on January 29, 2015;
2. I move the Commissioners approve the addition of one (1) FTE paraeducator funded 100% by this grant; and,
3. I move the Commissioners of St. Mary's County sign the Letter to the Board of Education, indicating approval of the above actions.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Hewitt, Jarboe, Morgan, O'Connor
Commissioner Guy not present at vote.

C. CIRCUIT COURT - Maryland Highway Safety Office Grant

I move to approve the grant application for the Highway Safety Grant, Project US1625, from the

Maryland Motor Vehicle Administration, in the amount of \$62,512, for the DWI Recovery Court Program, and authorize Circuit Court to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Todd B Morgan, second by Commissioner John E O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Hewitt, Jarboe, Morgan, O'Connor

Commissioner Guy was not present at vote

D. ALCOHOL BEVERAGE BOARD - Highway Safety Grant - Better Business Practices to Promote Responsible Alcohol Service

I move to authorize Departmental Staff to submit the grant application documents electronically for the Highway Safety - Better Business Practices to Promote Responsible Alcohol Services grant, Project US1685, from the Maryland Highway Safety Office in the amount of \$7,500, consistent with the hard copy reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E O'Connor, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Hewitt, Jarboe, Morgan, O'Connor

Commissioner Guy was not present at vote

Commissioner President Guy joined the meeting.

E. SHERIFF'S OFFICE - Cooperative Reimbursement Agreement FFY 2015

I move to approve the Cooperative Reimbursement Agreement, project US1517, from the Department of Human Resources, on behalf of the Sheriff's Office in the amount of \$558,844, and the related budget amendment that includes decreasing Grant funding by \$14,395, and increasing County funding by realigning \$36,467 from the Sheriff's Office Law accounts to cover the increase in County funding, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. SHERIFF'S OFFICE - Highway Safety Grants - Comprehensive Enforcement, and Smooth Operator Programs

I move to approve the grant application for the Maryland State Highway Safety Grant, Project US1683, from the Maryland Motor Vehicle Administration, in the amount of \$50,500, for the purpose of conducting sobriety checkpoints and distracted driving enforcement, and authorize the Sheriff's Office to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. SHERIFF'S OFFICE - LGIT Training Grant

I move to approve and authorize the Commissioner President to accept the LGIT Training Grant, OT1506 from the Local Government Insurance Trust on behalf of the Sheriff's Office, in the amount of \$1,874 and to execute the related budget amendment decreasing the project budget according to the grant award.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. SHERIFF'S OFFICE - Sex Offender Compliance and Enforcement in Maryland

I move to approve the grant application for the Sex Offender Compliance Enforcement Grant, Project MD1624, from the Governor's Office of Crime Control and Prevention in the amount of \$16,074, and authorize the Sheriff's Office to submit electronically, consistent with the document reviewed by the Commissioners of St. Mary's County; and I move to approve and authorize the Commissioner President to execute the hard copy of said Grant Application subsequent to the electronic filing.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPT. OF ECONOMIC DEVELOPMENT - SHA Tourism Area and Corridor Signing Program

I move to approve SHA's Tourism Area and Corridor Signing Concept for St. Mary's County and to authorize the Commissioners to sign the State's letter endorsing the concept, allowing SHA to place signs in the right-of-way on County roads and agreeing to a collaborative maintenance plan for replacing tourism signs damaged on County roads.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Action: Commissioner Jarboe noted the Technology Corridor Sign on slide 13 was marked for removal and asked if we were not going to have a Technology Corridor in St. Mary's County. Mr. Hollie, TAC Signing Coordinator, said he would check on it and respond back to Commissioners.

J. DEPT. OF LAND USE AND GROWTH MANAGEMENT - CLG Archaeology Grant Application to the Maryland Historical Trust

I move to authorize departmental staff to submit the grant application documents electronically for the FFY 2015 Certified Local Government Project, from the Maryland Historical Trust in the amount of \$32,972.00, which includes County match of \$5,000.00 and in-kind funds, consistent with the hard copy of the grant application.

Motion by Commissioner Tom Jarboe, second by Commissioner John e. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. DEPT. OF LAND USE AND GROWTH MANAGEMENT - CLG Educational Grant Project US 1650 for the benefit and use of the Historic Preservation Commission.

I move to authorize departmental staff to submit the grant application documents electronically for the CLG Educational Set-Aside Subgrant Program application, Project US 1650, from the Maryland Historic Trust in the amount of \$ 1,500.00, consistent with the hard copy reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

L. FINANCE - Designation of the Authorized Official for Signing IRS Form 8283 and to Authorize that official to complete and sign the Form 8283 in connection with the S Hunt Aero transaction approved by the CSMC November 18, 2014 as well as sign the Letter of Acknowledgement

I move that the Commissioner President be designated as the Authorized Official to sign IRS Form 8283 and authorized to sign IRS Form 8283 and the related Letter of Acknowledgment regarding the land donation by S. Hunt Aero on November 18, 2014.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

M. FINANCE - Approval of 18 budget amendments totaling \$543,648 to re-align net savings from turn-over and vacancies to the emergency reserve

I move that we approve the 18 budget amendments netting a total savings of \$543,648 in personal services, and authorize the Commissioner President to sign the budget amendments, returning \$543,648, to the Commissioners Emergency Reserve.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

N. FINANCE - Approval of 13 budget amendments that reflect identified reductions that can be taken, adding \$1,005,484 to the Commissioners emergency reserve

I move that we approve the 13 budget amendments totaling \$1,005,484 that have been identified by County Department Heads and Sheriff's Office as savings or reductions that they can make to the FY2015 Budget, and authorize the Commissioner President to sign those Budget Amendments, which increase the Commissioners Emergency Reserve by \$1,005,484, of which \$700,800 had as their source the use of fund balance.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. MAIN AGENDA ACTION ITEMS

A. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Introduction of Text Amendment to modify CZO Chapter 75, Forest Conservation and Chapter 90, Definitions

Present: Phil Shire, Director

Bob Bowles, Planner IV

The Department requested permission to schedule a public hearing on the proposed text amendment to modify Article 7, Schedule 75.2, Schedule 75.8 and Article 9, Definitions, of the Comprehensive Zoning Ordinance to conform to changes to the Maryland Forest Conservation Act.

I move that the Department of Land Use and Growth Management be authorized to schedule a public hearing on the proposed amendments."

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

B. DEPT. OF LAND USE AND GROWTH MANAGEMENT - Comprehensive Water and Sewerage Plan (CWSP) 2014 review and report

Present: Phil Shire, Director

A public hearing was held on February 3, 2015 on the proposed amendments to the Comprehensive Water and Sewerage Plan. There were no public comments during the hearing or the 10 day open comment period. The amendment will delete the Preface; incorporate the FY2015-2020 Capital Improvement Budget of the St. Mary's County Metropolitan Commission as required by Chapter 113 of the St. Mary's County Code; updated statistical information describing usage and capacities of water and sewerage systems and resources; and, include the current St. Mary's County Metropolitan Commission Table of Equivalent Dwelling Units.

I move that the 2014 amendments to the St. Mary's County Comprehensive Water and Sewerage Plan be approved and adopted as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. PRESENTATION

A. DEPT. OF LAND USE AND GROWTH MANAGEMENT - WIP (Watershed Implementation Plan) Briefing

Present: Phil Shire, Director

Sue Veith, Environmental Planner IV

Bruce Young, Soil Conservation District

John Groeger, DPW&T

Daryl Calvano, Environmental Health

Dan Ichniowski, Director, MetCom

The restoration of the Chesapeake Bay has transitioned from a voluntary regional restoration program, under the Chesapeake Bay Agreement, to include a regulatory process under the Federal Clean Water Act. Ms. Veith provided an overview of the program, the milestones and steps the County has taken to-

date to achieve the goals set forth. The WIP program is divided into four sectors, Urban (Stormwater Management), Agriculture (Soil Conservation District), Waste Water (Public Sewer MetCom) and Septic (Health Department). Each sector representative provided a status update.

Action: Ms. Veith will send a memo to the Commissioners explaining ramifications if County does not meet their goals.

5. COMMISSIONER TIME

The Commissioners highlighted events of the past week.

6. ADJOURNMENT

The meeting adjourned at 12:00 pm.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator